



Junkwize Ltd

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Junkwize Waste Disposal Policy

Junkwize have written this policy to ensure all employees are clear on their responsibilities when it comes to the collection and disposal of waste from client sites.

Anything we collect from a client's site automatically becomes Company property. All waste that is collected must be sent on to an approved provider unless a member of Management has agreed otherwise.

Employees are not permitted to dispose of, or sell on, any waste (including metal) at unapproved sites.

Employees must not take any waste (including metal) from Company premises/vehicles or waste (including metal) that has been collected from a client's site, without the prior authorization of Management.

If you identify any item in the collected waste that you would like to keep for personal use or identify as a resale opportunity you must get authorization from a member of Management before you remove this item from the client's site or Company premises/vehicles.

Any breach of this policy and/or the Company's rules and procedures on waste disposal will be dealt with through the Company's disciplinary procedure and could result in disciplinary action being taken up to and including summary dismissal.

If in doubt, please remember to always ask a member of Management before taking anything.

I have read and understood Junkwize's Waste Disposal Policy.

Signature:.....

Date: 30/09/2024

Position: Managing Director

Review: 01/10/2025